



**PERMIT TRANSFER
NOTIFICATION OF EXISTING**



LAND USE & DEVELOPMENT SERVICES (LUDS) PERMIT

Pursuant to Section 9112 of Part 91, SESC, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, this form must be completed by the property transferor, signed by the transferor/and transferee, and submitted to the City of Grand Rapids Development Center before the property is transferred. NOTE: The City of Grand Rapids administers SESC permitting as part of the consolidated Land Use & Development Services (LUDS) permitting program.

Perspective Landowner(s):

Name(s):

Address:

SUBJECT: LUDS Permit No. _____ **Parcel identification No.** _____

Pursuant to Section 9112(1) of Part 91, SESC (Part 91), of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA), please be advised that the property being purchased is currently subject to requirements in the above-referenced SESC(LUDS) permit issued by the City of Grand Rapids, 1120 Monroe Ave. NW, (616) 456-4100. Upon transfer of the title of the property to the new owner's name(s), the SESC(LUDS) permit will be transferred into the new owner's name(s). A copy of the existing permit and approved plans are enclosed for your information.

Pursuant to Section 9112(3) of Part 91, of the NREPA, please be advised that when the title to the property is transferred into the new owner's name(s), the new owner assumes responsibility for compliance with all SESC permit obligations and conditions of the LUDS permit, including plan requirements, and **for any violations of the permit** on the transferred parcel that exist on the date the parcel is transferred. Copies of all notices of violations and/or legal actions taken by the City of Grand Rapids and/or the Michigan Department of Environmental Quality (MDEQ) are enclosed for the new owner's information. Also, please be advised that if the earth change or SESC measures authorized by the above-referenced permit are altered or modified, a revised plan and permit modification will be required.

Please be further advised that under Section 9112(5) the owner/permittee and the prospective buyer shall sign this notice and the owner/permittee shall submit the signed notice to the City of Grand Rapids Development Center prior to the property being transferred.

In addition, authorization to discharge storm water from this property has ☐ or has not ☐ been obtained (**check appropriate box**) pursuant to R 323.2190 under Part 31, Water Resources Protection, of the NREPA (Permit-by-Rule), from the MDEQ. If authorization was granted (Authorization No. _____) for this property, a written request to have the authorization changed to reflect new ownership must be made to the MDEQ at the time the property is transferred. Please be advised that a copy of the SESC(LUDS) permit and plan that reflects the new ownership must be included with the request. Requests must be submitted to the MDEQ, Water Resources Division, Permits Section, Constitution Hall, Second Floor North, P.O. Box 30657, Lansing, Michigan 48909-8157.

Please be further advised that landowners with an existing earth change disturbing one to less than five acres of soil, with a point source discharge to the waters of the state, have automatic authorization to discharge storm water under Permit-by-Rule. Notification to the MDEQ of the proposed ownership transfer for these automatic authorizations is not necessary.

It is anticipated that the transfer of ownership will occur on _____. Please acknowledge receipt of this notification and concurrence with the above-stated stipulations by having an authorized individual countersign below and return it to me, the owner/permittee, at the address below by _____. This signed document shall be submitted to the City of Grand Rapids Development Center **ten (10) business days** prior to the transfer of the property.

Disclaimer: *This document fulfills the notification requirement for transferring a SESC (LUDS) permit into a new owner's name pursuant to Part 91 and the reauthorization, if appropriate, to discharge storm water from the site. It does not address the notification or permit requirements that may exist for any other federal, state, or local permits that may be associated with the property.*

Owner(s)/Permittee(s):

Name(s):

_____	_____
(Print)	(Signature)
_____	_____
(Print)	(Signature)

Address:

_____	_____
	(date)

Phone:

Perspective Landowner(s)/Permittee(s):

Name(s):

_____	_____
(Print)	(Signature)
_____	_____
(Print)	(Signature)

Address:

(if different from	_____	_____
top of form)		(date)

Phone:

Enclosures

This completed form shall be submitted to the City of Grand Rapids Development Center, 1120 Monroe Ave. NW, Grand Rapids, MI 49503 prior to property transfer. Agency contact information can be found at: <http://www.grcity.us/devcenter>.